

Job Description

Job title	Lecturer (Teaching)
Department/School	Department of Architecture and Civil Engineering
Job family	Education and Research
Grade	8
Reporting to	Head of Department/Group
Responsible for	
Location	University of Bath premises

Background and context

The Department of Architecture & Civil Engineering is internationally renowned and ranked consistently highly in subject league tables. It is committed to supporting excellence in both research and teaching. It offers programmes in Architecture, Civil Engineering and Civil & Architectural Engineering, as well as broad range of PGT programmes (<http://www.bath.ac.uk/ace/>).

This post is intended to make a contribution to teaching capacity in the field of Civil Engineering, covering for a member of staff while on a 12 month Fellowship. The post-holder will be expected to make a significant contribution to teaching at undergraduate and postgraduate levels as appropriate, inspiring some of the brightest students in the country.

The Department's efforts to meet its objectives are supported by a number of management and leadership tasks which are distributed amongst the members of academic staff. The jobholder will be expected to contribute to these tasks as appropriate.

The jobholder is expected to display an attitude of collaboration and collegiality both with existing members of the Department and the wider community.

Job purpose

The post-holder will contribute to the teaching and assessment of academic programmes within the Department of Architecture and Civil Engineering at undergraduate (and potentially postgraduate) level. In particular, the post-holder will contribute to the full-time Undergraduate BEng and MEng programmes in Civil Engineering and Civil & Architectural Engineering. The particular contribution across the programmes will focus on Civil Engineering hydraulics, infrastructure and surveying. Design studio tutoring, laboratory teaching, lecturing and co-ordination will be expected.

He/she will be required to provide advice and support to students.

He/she will be expected to take on teaching-related management, leadership and administrative duties.

Main duties and responsibilities

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities, and the balance between the elements in the role, may change or vary over time depending on the specific needs at a specific point in time, or due to changing needs in the department/group. Jobholders should note that there may not be an immediate requirement to carry out all the activities listed below.

1 Teaching

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| a | Design, plan and implement effective and inclusive teaching and supporting learning activities. |
| b | Teach across a range of modules/units or within a subject area using appropriate teaching, learning support and assessment methods and technologies. |
| c | Assess the work and progress of students and provide them with constructive feedback. |
| d | Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback. |
| e | Develop ideas for improving the learning environment, teaching and/or assessment and feedback methods. |
| f | Engage in professional development in relation to teaching, learning and assessment, including the use of an evidence-informed approach, which utilises the outcomes of research and scholarship, to enhance practice. |
| g | Contribute to outreach and/or Widening Participation activity within the Department, Faculty or University. |

2 Management and administration

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| a | Undertake internal roles of responsibility e.g. contribute to committees and working parties or assist with the duties of the Admissions Tutor or Director of Studies. |
| c | Participate in internal initiatives/events to the benefit of the University e.g. open days, outreach activities, student placements. |
| d | Such other duties as may be reasonably required within the grade. |

Special conditions

All appointments to Lecturer (teaching) posts are subject to one year's probation and successful completion of the Bath Course in Enhancing Academic Practice (Bath Course). Individuals may be granted exemption from the Bath Course and/or probation at the University's discretion.

Person Specification

Criteria	Essential	Desirable	Examples measured by
Qualifications			
Undergraduate degree in Civil Engineering or equivalent qualification/experience	√		AF
PhD in Civil Engineering or similar field		√	AF
Chartered Engineer or equivalent status		√	AF
Fellow of the Higher Education Academy		√	AF
Experience/Knowledge			
Should have demonstrated that they have appropriate subject knowledge and communication skills to enable them to perform the teaching duties required of them	√		AF/Int
Experience of working in civil engineering design practice, collaboration with other industry professionals (e.g. architects) and understanding of design drivers.		√	AF/Int
Demonstrates depth and breadth of understanding of subject matters at a complex conceptual level	√		AF/Int
Experience of teaching at UG/PG level	√		AF/Int
Experience of conceptual design and development of design briefs		√	AF/Int
Skills			
Excellent written and verbal communication skills including presentation skills	√		AF/Int
Excellent interpersonal skills, communication style and team working	√		AF/Int
Excellent organisational and administrative skills	√		AF/Int
Ability to form positive working relationships within the University, community, business and other partners	√		AF/Int AF/Int
Plan and prioritise own workload, including preparation of teaching materials.	√		Int
Attributes			
Commitment to excellence teaching and to providing the highest quality experience for students	√		AF/Int
Commitment to working within professional and ethical codes of conduct	√		AF/Int

Enthusiasm and self-motivation	√		Int
Ability to encourage active participation by students.		√	AF/Int
Ability to exercise initiative and be proactive	√		AF/Int